

2017 Calendar for Santa Maria/Santa Barbara County's HUD McKinney-Vento Continuum of Care Application

Date	Time	Event/ Activity	Responsible	Location
July 14, 2017		HUD releases Notice of Funding Availability	HUD	N/A
July 18, 2017		HUD releases Project Applications in E-snaps	HUD	N/A
By July 21, 2017	By 5:00 PM	Renewal projects provided with Draft APRs and PRESTO Reports. Renewal projects will have 2 weeks from the date of issuance to review their draft materials and approve them. New and Renewal projects provided with Request for Information (RFI)	HomeBase	Via e-mail
July 28, 2017	9:30 - 11:30 AM 11:30 AM – 12:30 PM*	TA Workshop: Information about local competition and HUD guidelines for proposals. Agencies will be given a proposal package and training on how to complete the application. *An optional extra hour provided on e-snaps, the federal system for submitting applications.	HomeBase, Agencies, Collaborative Applicant (CA)	Board of Supervisors Hearing Room
July 28-August 9, 2017		New and Renewal Agencies write E-snaps Project Applications and complete RFIs: Agencies will have 12 days from the date of the TA Workshop (19 days from receipt of the RFI) to complete this task.	Agencies	N/A
August 10, 2017	5:00 PM	New and Renewal Agencies must submit local application materials in PRESTO by this deadline.	Agencies	PRESTO
August 11, 2017	2:00 PM	HomeBase finalizes PRESTO reports and sends to agencies for their review and final approval by August 15, 2017	HomeBase	Via e-mail
August 15, 2017	5:00 PM	New and Renewal PDF of e-snaps applications due Final approval of PRESTO report must be submitted	Agencies	Via e-mail
Week of August 7th	TBD	Review and Rank Panel receives orientation for PRESTO and project materials	Review and Rank Panel; HomeBase	Online
August 16-18, 2017		Review and Rank Panel reviews Project Reports: non-conflicted Panelists read and score proposals individually.	Review & Rank Panel; HomeBase	N/A
August 21, 2017	Full Day	Review and Rank Panel Meets: Rank & Review Panel meets to score and discuss proposals and determine recommendation on how projects will be ranked in the 2017 application. Applicants on call by phone.	HomeBase, Review and Rank Panel	TBD
August 22, 2017	5:00 PM	Posting of Preliminary Priority List: HomeBase will email list to agencies	HomeBase	Via e-mail
August 23, 2017	5:00 PM	Notice of intent to appeal due: Any agencies seeking to appeal must submit their intent to appeal to HomeBase	Appellant Agenc(ies)	Via e-mail
August 25, 2017	5:00 PM	Appeals due: All appeals must be submitted to HomeBase.	Appellant Agenc(ies)	Via e-mail
August 29, 2017	TBD	Appeal Committee meets: Review appeals and recalculate scores, if necessary. (Representative from the R&R Panel participates)	Appeal Committee, HomeBase, R&R Panel Representative, Appellant	Phone Conference
August 29, 2017		Priority List is distributed to applicants: via e-mail, by HomeBase. HomeBase will distribute the list to the CoC Board prior to the Board Approval of the Priority List (Note HUD Deadline: applications must have been submitted to the CoC on or before this date to be included in the CoC submission package)	HomeBase	Via e-mail

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September 6, 2017 or September 7, 2017	TBD	CoC Board Approval of Priority List (R&R Panel Member may participate)	CoC Board, HomeBase, R&R Panel	TBD
By September 13, 2017		Project Applicants notified of final decisions on whether their applications are accepted and will be Ranked on the Priority Listing or were Rejected or Reduced (Note: HUD Deadline that must be met)	HomeBase	Via e-mail
August 14 – September 19, 2017		HomeBase reviews Project Applications, coordinates with applicants	HomeBase	N/A
September 19, 2017		Project Applications finalized in E-snaps	HomeBase, Applicants	Online
September 26, 2017		Consolidated Application must be posted on CoC website	HomeBase and CA	Online
September 27, 2017		Consolidated Application and Priority Listing will be Submitted to HUD	HomeBase and CA	Online
September 28, 2017		Consolidated Application is due to HUD		